



www.nycsca.org

February 1, 2015

Ruzow & Associates, Inc.  
212 W 35<sup>th</sup> Street, 5<sup>th</sup> Fl.  
New York, NY 10001

Attn: Elyse Ruzow, President

Re: Prequalification Approval  
Federal Tax ID# [REDACTED]

Dear Ms. Ruzow:

Based upon the information furnished on your Prequalification Application, the New York City School Construction Authority (SCA) has prequalified your firm to submit bids/proposals for SCA projects for a period of three years until **February 1, 2019** for the following: **Investigation/IPSIG** (86050).

Although your firm is qualified to submit bids/proposals for the aforementioned trade(s), it also must meet the specific technical requirements, if applicable, for each SCA project. You are to refer to the SCA project specifications for additional required experience and certifications.

However, prior to performing work for a specific SCA contract, the SCA must first approve your firm in writing. Although prequalified with the SCA, your firm will be subject to a full responsibility determination at the time of consideration for any specific contract award.

Furthermore, we remind you that your firm's status as a "Prequalified firm" is always subject to review. You must submit in writing to the NYCSCA any substantive changes to your prequalification application as soon as possible, but no later than (30) days of said change(s). Substantive changes include, but not limited to, key people, ownership, court proceedings, investigations, bankruptcies, etc.

If you have questions regarding your status, please call the Contractor Qualification Unit at (718) 472-8777.

Very truly yours,

A handwritten signature in black ink, appearing to read "Sarah L. Sinclair".

Sarah L. Sinclair  
Manager, Operations  
Contractor Qualification Unit

SLS: ab  
cc: Qualification File